

EMPLOYEE HANDBOOK ACKNOWLEDGEMENT OF REVIEW

The undersigned hereby acknowledges review of EXPRESS PROFESSIONAL HOMECARE, LLC Employee Handbook and understands:

- 1) His/her obligation to read the Handbook;
- 2) That the Handbook is intended as a guideline only of the rights and obligations of employees and EXPRESS PROFESSIONAL HOMECARE, LLC and that nothing in the Handbook should be read or is intended to create any type of binding obligations on the part of EXPRESS PROFESSIONAL HOMECARE, LLC nor does it create any type of contract or agreement between EXPRESS PROFESSIONAL HOMECARE, LLC and employees;
- 3) That all the terms and provisions of the Handbook including, but not limited to, the various benefits described in the Handbook (i.e. vacation, personal leave, insurance, etc. By the way of example only) are subject to and may be changed, modified, amended or eliminated, in whole or in part, at any time, and at the sole of discretion of EXPRESS PROFESSIONAL HOMECARE, LLC.

Signature of Applicant

Date